

Applying for Financial Aid

The Basic Application Process

- Obtain a personal identification number (PIN) from the U.S. Department of Education at www.pin.ed.gov.
- Complete the FAFSA online at www.fafsa.ed.gov, listing St. Thomas, school code **002345**, as a institution to receive your information.
- Be admitted as a degree-seeking student in an eligible graduate program.
- Respond promptly to all requests for additional information from the Office of Student Financial Services.

St. Thomas determines your financial aid eligibility and sends you a Notification of Award once all requested information has been received and processed. This notification will list the types of aid programs and the amounts for which you qualify.

Student Financial Aid

Financial Aid Office

www.stthomas.edu/financialaid/graduate/

University of St. Thomas
Mail # 5007
Murray-Herrick Center room 152
2115 Summit Avenue
St. Paul, MN 55105

Phone:

(651) 962-6550
or Toll Free at
(800) 328-6819, Ext. 2-6550

Fax:

651-962-6599

Email:

financialaid@stthomas.edu

FAFSA School Code: 002345

Certification for Loan Deferment

The University of St. Thomas participates in the National Student Loan Clearinghouse located in Herndon, Virginia. The University of St. Thomas submits an electronic report of each students' enrollment status to the Clearinghouse which, in turn, supplies verification of enrollment to lending agencies. **Graduate** students' enrollment status is reported on a monthly basis. **All loan deferment forms**, with the exception of Perkins loans, are forwarded to the Clearinghouse. **The University of St. Thomas does not supply this information directly to lending agencies.**

If a student has registered late or had an exception processed for the term registration, this information may not be reported until the submission of the next tape. The Clearinghouse and The University of St. Thomas ask that if a student receives a collection letter from a servicer, the student do the following:

1. Call the lending agency first to see if a deferment form was received between the time the Clearinghouse supplied the information and the lending agency sent the collection letter.
2. If, after calling the servicer, it still appears that the deferment has not been processed, the student may call the Clearinghouse at **(703) 742-7791**, and ask for a Student Service Representative. The representative will verify the date on which the deferment form was received by the Clearinghouse, the date the deferment was certified and mailed, the enrollment status that was certified, and where the forms were sent.
3. If an emergency exists – for example, the student is 150 days delinquent and being threatened with default – the Clearinghouse will intervene on the student's behalf by faxing another enrollment certification to the servicer. Further, it will work with the servicer to ensure that the form is processed on a high-priority basis.