# How to Submit the Second-Year Living Learning Community (SYLLC) Confirmation Form

To Begin and Confirm your SYLLC selection:

- 1. Log into Murphy Online through the St. Thomas homepage or going directly to <u>https://banner.stthomas.edu</u>.
- 2. Once logged in, select the Student Services link from the main page.
- 3. At the bottom of the Student Services page, find and select the link for Student Housing System.
- 4. On the student housing page, please select the link that will bring you to the St. Thomas Housing System and it will open a new browser window/tab with the Student Housing Landing page. (*Please make sure that your pop-up blockers are allowed for the new window to open*)
- 5. Select button "I AM A STUDENT CURRENTLY LIVING ON CAMPUS OR TAKING CLASSES".
- 6. Click image below "Housing Preferences and Reapplications Here".
- 7. Select the button "2024 Fall SYLLC Confirmation Form".
- 8. Follow instructions in the form and be sure to Submit the form.
- 9. You will receive a confirmation email from Ben Clark (Living Learning Programs Manager, Residence Life) when done.

# The Welcome to the SYLLC Confirmation Form is displayed.

• Click Next Step (found at the bottom) to continue.



# Welcome to the Second Year Living Learning Community (SYLLC) Confirmation Form

Questions? Contact the Department of Residence Life at (651) 962-6470 or email reslife@stthomas.edu.

Hello Erin

Click here Residence Life Website to view information about Second Year Living Learning Communities. University of St. Thomas, St. Paul Campus Koch Commons Building, Room 120 **Phone:** (651) 962-6470

> or toll free (800) 328-6819 Email: <u>reslife@stthomas.edu</u>

Department of Residence Life

To begin confirming your SYLLC, click Next Step (found below).

You may click Cancel if you do not wish to continue.



# The SYLLC confirmation page is displayed.

- 1. Follow instructions on the page and use the scroll bar on the right to scroll down and select to confirm SYLLC from the drop-down list.
- 2. Click Next Step to continue.

### SECOND-YEAR LIVING LEARNING COMMUNITY CHOICES AND CONFIRMATION PAGE

Students who want to bypass the Lottery process, who want to live in a community with other students that share their same or similar academic interest/major/area of study and want intentional living and learning activities for second-year students, can join a Second-Year Living Learning Community (SYLLC). You do not need to have been in a First-Year LLC to join a Second-Year LLC.

### Please review the requirements of each potential community and then CONFIRM your Second-Year Living Learning Community choice by selecting one SYLLC (found at the bottom of the page). Please note that in order to run, an SYLLC must have at least 10 students who will participate.

### • Aquinas Scholars Honors SYLLC

- Continue the relationships and experiences from the First-Year LLC Honors community.
- Explore leadership opportunities in the Honors Program and across campus.
- Participate together in Honors activities and events.
- Students will live with a roommate and suitemates also in the Aquinas Scholars Honors SYLLC.
- Must be in a member in good standing of the Aquinas Scholars Honors program.
- Business for the Common Good SYLLC
  - Open to all second-year students pursuing any concentration within the Opus College of Business.
  - Ideal for first-year students in the Opus Business LLC.
  - Engage with your community for educational and social programs and be supported while completing your BUSN 200 community engaged course.
  - Students will live with a roommate and suitemates also in the Business for the Common Good SYLLC.

### • Catholic Studies: Polis SYLLC

- Open to all second-year students interested in finding deeper integration of faith with their peers.
- Ideal for first-year students in the Catholic Studies: Telos LLC AND open to all students.
- Engage with your community while you attend social, fine arts, and spiritual activities and events.
- Students will live with a roommate and suitemates also in the Catholic Studies SYLLC.

### Common Good Scholars SYLLC

- Open to all second-year student interested in exploring the Common Good and Social Justice through the lens of Theology.
- Ideal for first-year students in the Emerging Scholars LLC, AND open to all students.
- Engage with your community while you participate in a variety of educational, social, and service programs and activities.
  Students will live with a roommate and suitemates also in the Common Good Scholars SYLLC.

### Nursing SYLLC

- Open to second-year students enrolled in the Nursing Program.
- Ideal for Nursing students that are committed to whole-person wellness, challenging systems that create health inequities, and interprofessional collaboration.
- · Engage in a variety of educational, social, and service events that will support your development as future leaders in the Nursing profession.
- Students will live with a roommate and suitemates also in the Nursing SYLLC.

### • Psychology SYLLC

- Open to all second-year students considering a Psychology major or minor.
- Ideal for first year students in the PAN (Psychology and Neuroscience) LLC, AND open to all students.
- · Engage in a variety of educational and social programs and activities that will support your development as future leaders in your profession.
- Students will live with a roommate and suitemates also in the Psychology SYLLC.
- Sustainability SYLLC
  - Open to all second-year students who are interested in developing knowledge, skills, and competencies to practice a sustainable lifestyle.
  - Ideal for first-year students in the First-Year Sustainability LLC AND open to all students.
  - Engage with your community while you a participate in a variety of social and education programs that provide a "behind the scenes" look at sustainability at St. Thomas
  - Students will live with a roommate and suitemates also in the Sustainability SYLLC.

The SYLLC dropdown list is displayed.

- Click the dropdown arrow and highlight to select and confirm your SYLLC selection.
- Click Next Step to continue.

# Click the dropdown arrow below to Select Confirmed SYLLC

# Click Next Step (found below) to continue to next page.



# **OPTIONAL** - The Roommate/Suitemates Preferences page is displayed.

- Follow instructions on the page and indicate roommate and suitemates.
- You may complete the form by entering the information in the text boxes provided or skip.
- Scroll down and click FINISH to save and submit the form.

### Preferred Roommate and Suitemate Preferences (This Step is Optional)

Students participating in SYLLCs will be assigned to suites in Frey Hall. Each student can request a specific roommate and preference up to 7 additional suitemates. These preferences are not guaranteed but we will attempt to assign these groups together if space allows and if all the students' preferences align.

To complete your roommate and suitemate preferences please provide first and last names in the spaces provided. In box 1 enter your preferred roommate's name. In boxes 2-7 enter the first and last names of any preferred suitemates. *Please note that there may be other additional SYLLC students assigned to your suite.* 

PREFERRED ROOMMATE:	
SUITEMATE 2ND CHOICE:	
SUITEMATE 3RD CHOICE:	
SUITEMATE 4TH CHOICE:	
SUITEMATE 5TH CHOICE:	
SUITEMATE 6TH CHOICE:	
SUITEMATE 7TH CHOICE:	

## FINAL STEP - CLICK THE FINISH LINK (FOUND BELOW) TO SAVE AND SUBMIT THE FORM.



# The FINISH success page is displayed.

- After you successfully complete the form, the message shown below will be displayed.
- You will also receive a confirmation email from Ben Clark, Residence Life, Living Learning Program Manager.

You have successfully submitted the SYLLC Confirmation form.

Please check your email for a confirmation email from the Living Learning Programs Manager, Residence Life. If you do not receive a confirmation email please contact Ben Clark at <a href="clars267@stthomas.edu">clars267@stthomas.edu</a>.

Living Learning Programs Manager | Residence Life clar3267@stthomas.edu | p 1 (651) 962-6475 University of St. Thomas | stthomas.edu