

FIRST-YEAR HOUSING PREFERENCE FORM (HPREF) GUIDE

STEP 1. Sign On & Select First-Year HPREF

- Sign on to the Residence Life Housing Portal at <https://stthomasmn.starrezhousing.com/StarRezPortalX/>
- Select the **First-Year HPREF** link found in the Menu bar to continue.



First-Year HPREF



Hello ! Welcome to the On-Campus Housing Portal.

Living on campus opens doors to great Residential Experiences. Your Residence Hall is more than a place to sleep, we strive to create communities that are inclusive and rooted in learning and support.

As you navigate through the portal, if you have any questions or concerns, please reach out to Residence Life at reslife@stthomas.edu.



Contact Us

Residence Life Office
Koch Commons 120
Email: reslife@stthomas.edu
Phone: (651)962-6470

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STEP 2. Click Continue & Begin

- Click the **Continue** button to begin the process of submitting housing preferences for the Academic Year 2026-2027.

Term Selector

Begin or update your application for 2026–2027 Academic Year by clicking the **Continue** button.

Helpful Links

- [Housing Website](#)
- [What to Bring to Campus](#)

2026–2027 Academic Year

Academic Year: (9/9/2026 - 5/21/2027)

You started your application for **2026–2027 Academic Year** on **2/19/2026**

Continue

The status of your application is **Application Started**.

STEP 3. Meal Plan Selection

- Click the dropdown arrow and select Unlimited Meal Plan/\$200 DD.
- Click Save & Continue when done.

Meal Plan

[Building Preferences](#)

[Learning Community Preferences](#)

[Accommodation Request](#)

Roommate Matching Questionnaire

Thank You

Meal Plan

First-Year students are required to have an Unlimited Meal Plan. Please click the dropdown arrow and select the Unlimited Meal Plan below.

Fall 2026:
Unlimited Meal Plan/\$200 DD

After you select the meal plan click Save & Continue.

Save & Continue

Helpful Link

View Tentative [2026-2027 Meal and Room Rates](#).

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STEP 4. Building Preferences

- Follow the instructions on the page and Rank/Add 5 building preferences, with Order No. 1 as your first choice.

- Meal Plan
- Building Preferences
- Learning Community Preferences
- Accommodation Request
- Roommate Matching Questionnaire
- Thank You

Building Preferences

Select Building Preferences

You are required to rank all 5 first-year halls below to indicate your preferences. Indicate them in order of importance to you, with 1 being your top choice of hall and 5 being your least preferred choice of hall.

On the next screen you will be required to select a Learning Community path of either LLC or CGLC. Living Learning Communities (LLC) are located in a specific hall, so if you preference and are placed in one of the 15 different LLCs, you will be assigned to the Hall where that LLC is located. Your Hall Rankings will not be used if you are placed in an LLC. If you preference and are placed in the CGLC path, your Hall Rankings and Confirming Deposit Date will be used to make your Hall Assignment.

Click **Add Preference** button and then highlight and select from the Room Preference dropdown list for 1 - 5 choices.

Please add at least 5 preferences.

Residence Life website

Visit [our website](#) to learn more about the various Residence Halls.

Add Preference

Order	Room Preference	Delete
1	Brady Hall	Delete
2	Dowling Hall	Delete
3	Ireland Hall	Delete
4	Murray Hall	Delete
5	Schoenecker Hall No...	Delete

STEP 5. Single Room Preference

- Follow the instructions on the page and check or uncheck the box found to the left of “Single Room Preference?”
- Click Save & Continue when done.

Single Room Preference Instructions

If you are interested in a Single Room click in the box shown below and your response will be recorded as YES/True. Unclick the box or leave blank if you are not preferring a single room.

Please keep in mind that single rooms are **limited** and Residence Life **cannot guarantee** that you will be assigned to a single room just because you indicate interest in being assigned to one.

Single Room Preference?

When done click Save & Continue.

Save & Continue

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STEP 6. Learning Community Preferences

- **Important** – Read instructions found on the page before you select your Learning Community Preferences.
- Select between 1 to 3 communities in order of importance to you with Order No.1 as your first choice.

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- [Building Preferences](#)
- [Learning Community Preferences](#)
- [Accommodation Request](#)
- Roommate Matching Questionnaire
- Thank You

Learning Community Preferences

Learning Communities

To learn more about our Living Learning Communities (LLCs) and the Common Good Learning Community (CGLC), click the link in the Helpful Links section on the right side of the page.

You may rank up to three learning community preferences.

Why rank multiple learning communities?

We use your rankings to make assignments based on space availability, academic alignment, and other relevant factors. Because LLCs have limited capacity, we may not be able to place every student in their first-choice preference. If space is not available in your top choice, we will use your additional rankings to try to accommodate your second or third preference as we are able. Submitting only one LLC preference does not guarantee placement in that community.

If you are only interested in the CGLC, you may select it as your only preference.

To indicate your preferences:

1. Select the "Add" button to indicate the LLC or CGLC that you are interested in with Order No. 1 being your top choice.
2. Once selected, select the "OK" button to confirm the selection.
3. You may add between 1 to 3 preferences by clicking the "Add" button each time and clicking "OK" to update.

Note: To be eligible for the Aquinas Honors LLC, you need to be admitted to the Aquinas Honors program. The priority application deadline for the Aquinas Honors Program to ensure participation in the Aquinas Honors LLC was Sunday, February 1st. Students admitted to the program after that date will be assigned to the LLC as space allows.

Please select at least 1 preferences.

Add

Order	Preference	Actions
1	---Please Select---	OK Cancel

You can add 2 more preferences for this application.

Helpful Links

- [First Year Housing](#)
- [First Year Experience & LLC Information](#)
- For specific questions or concerns regarding LLCs or CGLC, please contact Ben Clark the Living Learning Programs Manager: ben.clark@stthomas.edu.

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STEP 7. Anticipate Receiving Credits Questionnaire

- Follow the instructions on the page and click the dropdown arrow to select a response.
- List all the courses you anticipate receiving in the text box provided.
- If you select Not Anticipating Credits, type “None” in the text box.
- Click Save & Continue when done.

Anticipate Receiving Credits?

Do you anticipate receiving any credits through any of the following? If more than one response, type the additional responses in the text box. Also list all courses in which you anticipate receiving credit in the text box. (Examples: PSEO - CHEM 1101 at Anoka-Ramsey Community College, AP Statistics, IB English HL)

Anticipate Credits Reason (Required)

Anticipate Credits Reason is required

Advanced Placement (AP)
International Baccalaureate (IB)
Dual or Concurrent Enrollment College Courses offered through high school
Postsecondary Enrollment Options (PSEO) through a public/private college or university or community/tech college
Not Anticipating Credits

Anticipate Credits Details

Click Click & Continue when done completing this page.

Save & Continue

STEP 8. Accommodation Request

- Follow the instructions found on the page and select one of the preferences from the dropdown list displayed.
- Depending on the preference you select you will navigate to one of the steps listed below:
 - Accommodation Requested – Medical/Disability (go to Step 9, skip Step 10, then Step 11).
 - Accommodation Requested – Religious (go to Step 10, then Step 11).
 - Accommodation Not Requested – (go to Step 11) and continue with preference form.
- Click Save & Continue when done.

- [Meal Plan](#)
- [Building Preferences](#)
- [Learning Community Preferences](#)
- Accommodation Request**
- [Roommate Matching Questionnaire](#)
- [Thank You](#)

Accommodation Request

Accommodation Preference Instructions

Please read before selecting an Accommodation Request in regards to on-campus housing.

If you have no specific accommodation requests for a medical/disability reason, please select "Accommodation Not Requested".

If you have a specific medical/disability request in regards to housing, please select "Accommodation Requested - Medical/Disability". You will be able to provide additional information on the next page and will receive paperwork for you and your medical provider to complete and return to Disability Resources for review. Accommodation requests could include needing air conditioning, a single room, a private bathroom, etc. for medical reasons.

If you have a specific accommodation request due to religious reasons, please select "Accommodation Requested - Religious". You will be able to provide additional information on the next page.

Accommodation Request Preference **(Required)**

Accommodation Not Requested ▾

Accommodation Not Requested

Accommodation Requested - Medical/Disability

Accommodation Requested - Religious

Save & Continue

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STEP 9. Accommodation Requested – Medical/Disability

- If you select Accommodation Requested – Medical/Disability, you will navigate to the page shown below in Step 9.
- Select the Accommodation Type from the dropdown list.
- Type your reason for requesting medical/disability accommodation in the text box.
- If more than one reason, include information in the text box.
- Click Save & Continue when done.

- [Meal Plan](#)
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- [Learning Community Preferences](#)
- [Accommodation Request](#)
- Medical Accommodation**
- [Roommate Matching Questionnaire](#)
- [Thank You](#)

Medical Accommodation

ADA Accommodation Request

Select ADA Accommodation Type below and provide a short description of why you need the accommodation you have selected.

If you need multiple accommodations, please select "Other" and provide more information in the text box below.

Disability Resources

For more information about Disability Resources click [here](#) to visit the website.

What accommodation are you seeking? Select type from dropdown below. **(Required)**

What accommodation are you seeking? Select type from dropdown below. is required

- Single Room
- Air-conditioning
- Elevators
- First Floor
- Private/Semi-private Bathroom
- Wheelchair Accessible
- Hearing Accessible
- Other

Please provide information below on why you are requesting the accommodation that you selected above. **(Required)**

Upon selecting **Save & Continue** below, you will receive two emails with the forms that need to be completed and submitted to Disability Resources for review. One email with a form to be completed by you and one email with a form to be completed by your medical provider.

Save & Continue

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STEP 10. Accommodation Requested – Religious

- If you select Accommodation Requested – Religious, you will navigate to the page shown below in Step 10.
- Select the Accommodation Type from the dropdown list.
- Type your reason for requesting religious accommodation in the text box.
- If more than one reason, include information in the text box.
- Click Save & Continue when done.

- [Meal Plan](#)
- [Building Preferences](#)
- [Learning Community Preferences](#)
- [Accommodation Request](#)
- Religious Accommodation
- Roommate Matching Questionnaire
- Thank You

Religious Accommodation

Accommodation Request – Religious Preference Instructions

Residence Life will consider your request but cannot guarantee that we will be able to accommodate all requests for specific housing styles due to religious reasons.

Please select the accommodation from the drop-down that you are seeking and provide an explanation/reason for the request in the text box provided.

What accommodation are you seeking? Select type from dropdown below. **(Required)**

What accommodation are you seeking?
Select type from dropdown below. is required

- Single Room
- Air-conditioning
- Elevators
- First Floor
- Private/Semi-private Bathroom
- Other

Please provide information below on why you are requesting the accommodation that you selected above. **(Required)**

Click Save & Continue when done.

Save & Continue

STEP 11. Roommate Matching Questions

- **Important** – Read the instructions found on the page before you select your responses.
- Click the dropdown arrow for each question and select a response.
- Watch your St. Thomas e-mail for emails from Residence Life regarding specific roommate requests in June (optional process).
- Click Save & Continue when done.

- [Meal Plan](#)
- [Building Preferences](#)
- [Learning Community Preferences](#)
- [Accommodation Request](#)
- Roommate Matching Questionnaire**
- Thank You

Roommate Matching Questionnaire

Roommate Matching

You have 3 choices for how you would like us to assign you a roommate/s:

1. Let us find a roommate match for you based on how you answer the roommate matching questions below. We will complete this for you in July and notify you via your housing assignment.
2. You find a roommate match and make a request to us by using our roommate matching tool in our housing system. Instructions on how you to search for a roommate and make this request will be sent in June with your initial Learning Community placement (CGLC or LLC).
3. You already know who you want to live with or will search for a roommate on your own (social media, etc.) and plan to make that request to us in June. Please ensure that your intended roommate selects/preferences the same LLC as you or you both preference the CGLC path.

Regardless of which option you choose from above, please answer the following questions below (required). Select a response from the drop down list for each question.

Roommate Questionnaire

Keeping my room clean is a priority for me:

I prefer to wake up on school days:

I prefer to go to bed Sunday through Thursday:

I will spend most/all weekends on campus:

I am a non-smoker (cigarettes, vaping, marijuana, etc.):

I prefer a roommate who does not drink alcohol:

When done click Save & Continue.

Save & Continue

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STEP 12. Submit Form

- Read information found on the page and check your St. Thomas email for confirmation.
- Click SUBMIT FORM found at the bottom.

- ✓ [Meal Plan](#)
- ✓ [Building Preferences](#)
- ✓ [Learning Community Preferences](#)
- ✓ [Accommodation Request](#)
- ✓ [Roommate Matching Questionnaire](#)
- Thank You

Thank You

Final Step - Submit Application

Thank you for submitting your housing preferences for 2026-2027. You may go back online at anytime before June 2 to update/change your housing preferences.

Please click the SUBMIT FORM button to save and submit your preferences.

Check Your St. Thomas Email!

A confirmation email that you have completed the application will be sent to your St. Thomas e-mail.

An email from Residence Life with your Learning Community confirmation and instructions on how to submit roommate requests will be sent mid-June. Forming a roommate group is optional, but if you have a roommate request you will need to be in the same LLC/CGLC to indicate each other as roommates.

A confirmation email will be sent to your St. Thomas student email account from Residence Life after your room and meal plan assignment are processed around the end of July.

SUBMIT FORM



Contact Us
Residence Life Office
Koch Commons 120
Email: reslife@stthomas.edu
Phone: (651) 962-6470