

# READMISSION FORM

I am being readmitted to the University of St. Thomas as a former returning student. I understand that I must follow the academic regulations of the current University Catalog if I have been absent from the University of St. Thomas for four or more consecutive academic years

**Please check one of the following statements:**

- I wish to be readmitted as a degree-seeking student      Effective Term: \_\_\_\_\_  
 I wish to be readmitted as a non-degree student      Effective Term: \_\_\_\_\_
- Please check this box if you are a student returning from suspension

**I AM CONSIDERING \_\_\_\_\_ AS A POTENTIAL MAJOR FIELD.**

- I have not attended any other institution(s) since I left UST  
-or-  
 I understand that I must identify all post-secondary institutions that I have attended since I last left the University of St. Thomas. The institutions and the dates I attended are listed below:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please list any additional institutions on the other side of this sheet.

I understand that my readmission will not be complete until UST receives the official transcripts from each institution listed above and the Dean of Students form from my most recent institution of attendance. Registration for classes will begin once all requirements have been met. Other conditions set forth in the appropriate university catalog are also applicable to my re-admission. *[See complete re-admission policy on back of form]*

I understand that directory data concerning me may be released without my permission or notification to me. I reserve the right to restrict such release by submitting a written Request for Non-Disclosure to the Office of the University Registrar (MHC 126)

**I certify that this information is complete, accurate, and true to the best of my knowledge.**

\_\_\_\_\_  
*Academic Counselor Signature*

\_\_\_\_\_  
Date

\_\_\_\_\_  
*Student Signature*

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student Name (Please print)

\_\_\_\_\_  
Date of Birth (mm/dd/yyyy)

\_\_\_\_\_  
Social Security Number

\_\_\_\_\_  
UST I.D.

\_\_\_\_\_  
UST email address

\_\_\_\_\_  
Other (email address)

## **Readmission Policies**

A student who was formerly enrolled in the university, but is not currently attending, must request reinstatement by calling or writing to Academic Counseling at St. Thomas. The student will be reinstated if the university registrar verifies that the student left St. Thomas in good academic standing, and if the student is eligible to return to the university as certified by the Dean of Student Life.

However, if the student has been enrolled at another college after initial enrollment at St. Thomas, an official transcript of work done and the Dean of Students Form, completed by the dean of students at that institution, is required. The student will then be reinstated by the university registrar if the transcript indicates work of a C average or better and the Dean of Students form indicates the student left that institution in good standing.

A student who discontinues his/her enrollment in the university for four consecutive academic years must re-enroll under the terms of the catalog in effect at the time of re-enrollment.

[UG Catalog 2012-2014]