



**Notice of obligation to submit transcripts and dean’s form**

I understand that my readmission to the University of St. Thomas (UST) is contingent on submission of transcripts from all other colleges and universities that I have attended since my last date of attendance at UST.

Additionally, I must submit a Dean of Students form to those institutions to be completed and returned to UST Academic Counseling and Support.

Furthermore, I acknowledge that if my transcripts from other institutions and Dean’s Form have not been received by UST staff by the first day of the term for which I intend to re-enter, \_\_\_\_\_, that I will be dropped from my courses.

(First Day of Term)

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
UST ID Number

**Statement about Financial Aid and Readmission**

I, the undersigned understand:

- readmission to the University of St. Thomas (UST) does not constitute reinstatement of financial aid awards and/or eligibility
- if I need financial aid to assist with my payments to the university that I must discuss my options with a financial aid counselor before I re-enroll at UST
- financial aid reinstatement is often contingent upon submitting an appeal
- if I choose to re-enroll prior to discussing my options or receiving a response to an appeal with the financial aid office and later find that I am not eligible for financial aid, any expenses I incur are solely my responsibility.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
UST ID Number

Please return to:

University of St. Thomas  
Academic Counseling Office  
2115 Summit Avenue, Mail 4016  
St. Paul, MN 55105  
(651) 962-6300 FAX (651) 962-5965